

BC Sawmill Rate Determination Program Rate Revision Application Form

Instructions for Completing This Request for Rate Revision

Management and/or the Union must complete both this Application Form and the accompanying Benchmark Comparison Study Sheet at the plant level. When completed, forward copies of the document set to the USW D3 office in Burnaby and FIR office in Vancouver for processing.

These two (2) documents are represent a document set and applications submitted with single documents will be deemed incomplete and rejected. Be sure there are a Rate Revision Application Form and a Benchmark Comparison Study Sheet for each application for rate revision.

All applications must be based on a comparable benchmark category. Be sure the comparable benchmark category on this form and the Benchmark Comparison Study Sheet are the same.

Applicable Benchmark Category:

Warehouseman

Job Information	Application Date:		
Company and Division:			
Job Title:			
Job Rate: \$	per/hour	Group:	Is this a New Job? <i>(circle one)</i> Yes No

Reason for this Application

Application Authorization	
For the Local Union:	For Local Management:
_____	_____
Name: _____	Name: _____

Next... complete the Benchmark Comparison Study Sheet

BC Sawmill Rate Determination Program Rate Revision Application - Benchmark Comparison Study Sheet

BENCHMARK NAME: **Warehouseman**

GRADE: **8**

Examine the benchmark description on the left to determine how the job being submitted is different. Cross off any benchmark duties on the left hand side that are no longer performed. Add any duties that are missing from the benchmark description on the right hand side in the corresponding areas provided below.

<p>1. Make And Model Of Any Equipment Operated As Part Of This Job Function Office equipment (typewriter, calculator, etc.) Small lift truck.</p>	<p>1. Make And Model Of Any Additional Equipment Operated</p>
<p>2. Responsibility For This Equipment As Part Of The Job Function -</p>	<p>2. Responsibility For This Additional Equipment As Part Of The Job Function</p>
<p>3. Summary Of Duties Which Are Part Of The Job Function Under general supervision, conducts the business of the mill stores and supplies. Receives and stores all equipment, parts and supplies received at the mill. Checks invoices and forwards same to management for payment. Maintains detailed records, maintains order requisition books with prescribed standards. Contacts suppliers as required. May operate small lift truck around the warehouse area. Conducts inventory as required, and must be aware of tax requirements.</p>	<p>3. Summary Of Additional Duties Which Are Part Of The Job Function</p>
<p>4. Other Pertinent Information To The Job Function Notifies maintenance in case of actual or potential malfunction.</p>	<p>4. Other Additional Pertinent Information To The Job Function</p>